



## CERTIFIED BACKFLOW PREVENTION DEVICE TESTER APPLICATION

*Enclose a \$98.50 annual fee per tester payable to the City of Santa Rosa (to cover the administration of the City list of Backflow Prevention Device Testers).*

APPLICANT INFORMATION		
NAME:	EMAIL:	
HOME ADDRESS:	PHONE:	FAX:
CITY:	ZIP:	DRIVER'S LICENSE #:

APPLICANT QUALIFICATIONS	
APPLICANT'S STATE CONTRACTOR'S LICENSE(S) <i>(include a photocopy of wallet card)</i> :	
C-16 No.: _____	Expiration Date: _____
C-36 No.: _____	Expiration Date: _____
A - General Engineering License No. : _____	Expiration Date: _____
Cross-connection Specialist/tester (USC or other):	Expiration Date: _____
AWWA, ABPA, NCBPA license number <i>(include a photocopy of certificate and wallet card)</i> :	Expiration Date: _____
Give location/method of backflow training:	
City of Santa Rosa Business License Number <i>(include a photocopy)</i> :	Expiration Date: _____
Date backflow test equipment last calibrated <i>(include a photocopy)</i> :	
Insurance certificates <i>(include photocopies)</i>	

EMPLOYER INFORMATION		
AGENCY/COMPANY NAME:	DEPARTMENT/DIVISION:	
AGENCY/COMPANY ADDRESS:	PHONE:	FAX:
CITY:	ZIP:	

IF YOU ARE EMPLOYED BY A COMPANY DOING TESTING FOR THE GENERAL PUBLIC, PROVIDE A LETTER ON COMPANY LETTERHEAD EXPRESSLY STATING THE STATUS OF YOUR EMPLOYMENT.

Letter received:     Yes     No

EMPLOYER'S STATE CONTRACTOR'S LICENSE(S) <i>(include a photocopy of wallet card)</i> :	
C-16 No.: _____	Expiration Date: _____
C-36 No.: _____	Expiration Date: _____
A - General Engineering License No. : _____	Expiration Date: _____

Applicant agrees to be bound by the attached Code of Conduct and Backflow Prevention Device Tester Liability and Insurance Requirements, and Independent Contractor Status.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE INFORMATION GIVEN IS TRUE:		
Signature of Applicant: _____	Date: _____	Location: _____

If approved, do you want to be added to the City Backflow Prevention Device Tester list?     Yes     No  
 If approved, do you want to be added to the Fire Protection Backflow Device Repair list?     Yes     No



## Backflow Prevention Device Testers Code of Conduct

The City of Santa Rosa Water Department (City) recognizes that the water purveyor has the responsibility of protecting the public water supply. Thus, in the exercise of this responsibility the City must take all reasonable precautions to protect the potable water supply from the hazards originating on the premises of its customers that may degrade the water in the City's distribution system.

To this end, in accordance with State Regulations Title 17, The Safe Drinking Water Act Amendments of 1986 and Public Law 99-339, the City has compiled this Code of Conduct for backflow prevention device testers.

1. All applicants to be on the City's Backflow Prevention Device Tester list shall be Certified/Valid California/Nevada American Water Works Association, American Backflow Prevention Association or Northern California Backflow Prevention Association Backflow Prevention Assembly Testers.
2. Backflow Prevention Device Testers must not knowingly falsify the results of Backflow Prevention Device Test Reports performed by him/her.

### EXAMPLES:

- Submitting backflow test results, he/she did not perform.
  - Making unneeded/unnecessary repairs and/or replacement of parts or assemblies.
  - Not having proper backflow certification to perform tests.
  - Not using proper test procedures as established by the University of Southern California Foundation for Cross-Connection Control.
  - Using unauthorized or uncertified test equipment.
3. Backflow Prevention Device Testers shall confirm all data (make, model, size, serial number, meter number, etc.) at the time of submitting Backflow test results online.
  4. **ALL BACKFLOW ASSEMBLY TEST REPORTS MUST BE SUBMITTED TO THE CITY WITHIN A REASONABLE PERIOD.** The vast majority of test reports are submitted promptly. Holding test reports causes extra work and cost. If a pattern of delayed test reports is observed, the City will notify the Backflow Prevention Device Tester and may remove him or her from the City list of Backflow Prevention Device Testers.
  5. **ALL BACKFLOW TEST SUBMITTALS MUST CONTAIN ALL INFORMATION PERTAINING TO THE TEST.**
  6. When backflow prevention assembly repairs are necessary, the Backflow Prevention Device Tester shall only utilize original factory repair parts as manufactured for the assembly.
  7. The Backflow Prevention Device Tester shall not circumvent the installed backflow prevention equipment by removal or alteration of the assembly or any of its components. In extreme cases such as severe freeze damage and when no immediate replacement is available, this may be allowable if prior approval by the City is granted and will be determined on a case-by-case basis.
  8. All backflow assemblies must be installed in accordance with the City's construction standards and be permitted as required by City of Santa Rosa plumbing code. Any new backflow assemblies installed or replaced without a corresponding City plumbing permit may be referred to the City of Santa Rosa Code Enforcement section for enforcement action.
  9. Only devices approved by the California Department of Public Health Drinking Water Program and the Foundation for Cross-Connection Control and Hydraulic Research of the University of Southern California will be accepted. To verify a device, please call (707)543-4586.
  10. Testers will be randomly "spot-checked" by City employees.

NOTE: Any City listed Backflow Prevention Device Tester failing to comply with the provisions of this Code of Conduct is subject to removal from the City List. If you have any questions, please call the Water Quality office at (707) 543-3965.

# **Backflow Prevention Device Tester Liability and Insurance Requirements, and Independent Contractor Status**

## **I. LIABILITY AND INSURANCE**

- A. The backflow prevention device tester applicant (Applicant) shall be responsible for all liability imposed by law for personal injury or property damage proximately caused by work done by the Applicant for City of Santa Rosa customers required to comply with State backflow regulations, including work beyond the scope of the backflow testing, and failure on Applicant's part to perform obligations under the backflow prevention device tester duties with respect to inspection, installation, repair and maintenance. If any claim of such liability is made against the City, its officers or employees, Applicant shall defend, indemnify and hold them, and each of them, harmless from such claim and liability insofar as permitted by law.
- B. Before approval of the backflow prevention device tester application, the Applicant shall secure, at its expense, a policy of broad form commercial general liability insurance, on an "occurrence" basis issued by an insurer acceptable to the City. If the work to be performed involves vehicles or vehicular equipment, the insurance must cover any automobile for bodily injury and property damage. The policy shall include a cancellation clause requiring the issuing company or its authorized agent to provide a 30-day written notice of cancellation, suspension or modification, to the City of Santa Rosa Water Department.
- C. If the work to be performed involves any excavation, an encroachment permit is required from the City of Santa Rosa Public Works Department.
- D. The amount of liability insurance coverage shall be a minimum of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- E. Workers' Compensation shall be maintained to meet minimum state requirements
- F. A certificate or certificates of the insurance shall be filed with the Water Department prior to approval of the application. The insurance shall be in effect on the date that the application is approved and shall be maintained in effect throughout Applicant's listing on the backflow prevention device tester list.

## **II. INDEPENDENT CONTRACTOR**

City and Applicant intend that Applicant, in performing services herein specified, shall act as an independent contractor and shall have control of its work and the manner in which it is performed. The Applicant is not to be considered an agent or employee of City and is not entitled to participate in any pension plan, medical, or dental plans, or any other benefit provided by City for its employees.