



SPRING DAZE 2021 PARENT LETTER



Greetings from the Spring Daze Camp Staff!!!

We look forward to a week of exploration, discovery, fun and excitement with your child. To help us make your child's camp week a special one, please read the following program information. Spring Daze is held in Howarth Park which is located on Summerfield Road between Montgomery and Sonoma Avenues. Due to the popularity of Howarth Park, we understand that parking can sometimes be difficult. Please allow for extra time to drop off and pick up your child.

Please plan ahead, give yourself plenty of time, and be patient with our staff and the limited parking conditions.

BEFORE COMING TO CAMP: Parents and participants must perform a self-conducted health screening by taking their temperature and ensuring that they do not have a fever of 100°F or higher. They must also ensure that they do not have symptoms that the CDC has indicated as COVID-19 related. If any of the below symptoms are present, **DO NOT** bring the participant to camp: unusual or new headache in last 24 hours, diarrhea, loss of taste or smell, tingling or numbness, coughing, fever, chills, throat, feeling achy, difficulty breathing, nausea or vomiting.

SCHEDULE: Monday - Friday camp runs 8am – 3pm. Please send a healthy sack lunch with plenty of extra snacks with your child each day because campers get lots of exercise while hiking, playing games and canoeing! **CAMPERS MAY NOT SHARE FOOD!** We also request that you send a sturdy water bottle as we will not be using spigots for drinking at **SPRING DAZE**.

MONDAY MORNING CHECK-IN: Drop-off for Spring Daze Camp & Care at Wa-tam will be in the upper parking lot in Howarth Park and begins at 8am. Howarth Park is located on Summerfield Road between Montgomery and Sonoma Avenues. Please be prompt with all drop off/pick up times. On Monday, parents and participants park their vehicle, get their temperature taken and answer health screening questions, then check-in at the Director's Table by "Mr. Pipe" in the back-right corner of the upper parking lot (near the train tracks). You will be assigned to a group (A, B, C, or D) and proceed to meet with your groups staff who will collect important information. Please allow a few extra minutes on Monday morning to check-in as we need to administer our COVID screening, confirm emergency information, and your child's counselor will have a few questions to ask you directly. All groups will be adequately spaced to ensure social distancing and we are asking that all parents and participants wear face masks during check in

DROP-OFF, PICK-UP AND PARKING MONDAY AFTERNOON THROUGH THURSDAY: Tuesday through Friday check-in begins at 8:00am. On these days you will park near your child's group (staff will be holding signage, and cones will mark off a spot to pull in). Please remain in your vehicle until a staff member approaches you for your COVID screening. This will consist of a few questions and a touchless temperature check. Any other questions or comments should also occur at this time. After your COVID screening, your camper is free to join the rest of their group on Mr. Pipe. Camp ends at 3pm each day. When picking up your child, please drive to the designated space in front of his or her group and they will be escorted to your car.

ACCOMODATION REQUEST: If you or your child has a **special** need or accommodation request, please contact the Camp Coordinator at the Recreation Department (543-3428) at least one week prior to your camp session. Every effort will be made to reasonably accommodate your request. For early pick up, please coordinate with your child's counselor.

LOST AND FOUND: We ask that you label **everything** your child brings to camp with cloth name tags, puffy paints, indelible ink, etc., including backpacks, sunscreen, jackets, lunch bags, etc. Please do not send anything valuable such as electronic games or cell phones to camp. There will be an on-site lost and found. If necessary, please see the Camp Director or Assistant Camp Director for assistance. Any items left over two weeks will be donated to a non-profit organization or thrown away.

RAINY DAY: Spring Daze will be cancelled in the event of rain, and prorated refunds will be issued for any full day of camp missed because of weather.

REQUEST A FRIEND: You may request to be grouped with one friend, however, in order for requests to be considered **BOTH campers must request one another. We will do our best to accommodate one request, but we cannot guarantee it. We can only honor requests that have been made in advance.** you would like to make a request after you have registered your child, call 543-3282 at least a week in advance, and we will add this information to your child's enrollment form.

THINGS TO BRING: Everyday, campers should wear sturdy tennis shoes (please no open-toe shoes!) and bring along a sweatshirt or sweater. Also, a sack lunch should be brought every day. Please be sure to apply sunscreen to your child **PRIOR** to drop off at camp as our activities primarily take place outdoors.

BEHAVIOR MANAGEMENT: Our goal is to provide a safe and fun environment for every camper. We are committed to your child and will do all that we can to help them have a good experience. We do reserve the right, however, to remove a child from the camp if their behavior becomes too disruptive. If your child has a potential behavior problem that we can assist with or should be aware of, please inform us at least one week in advance. Contact the Camp Coordinator at 543-3428. It is also necessary to speak with your child's Camp Counselor when you check in on Monday morning.

PHOTOS: Staff reserves the right to photograph activities and program participants for potential promotional use. All photos will remain the property of *Recreation & Parks* and may be used for publicity or promotional purposes only. If anyone in your family should not be photographed, please contact the Camp Coordinator at 543-3428.

TAX ID NUMBER: To write off your daycare expenses, please save your receipt and use the Santa Rosa Recreation & Parks Department Tax ID number: **#94-6000428.**

REFUND POLICY: Please note our refund policy. A 25% cancellation fee will be charged if request is received less than 7 days prior to the start of camp. **No refunds will be issued after 7pm on the Thursday prior to camp**

Guidelines to Protect Participants, Staff and Parents:

Children must bring and wear their own masks. We will have a maximum of 14 children per group (family members will be grouped together). Each group will be led by the same staff all week and will not intermingle with other groups or staff. Additionally, Spring Daze has chosen projects and games that can be implemented safely with COVID-19 precautions and sanitary measures firmly in place. We are closely following all CDC protocols and Sonoma County Health Orders to keep our staff and participants safe. These steps will create a lower risk environment for children, staff and parents. Please ask your Camp Director for a copy of our "Frequently Asked Questions" (FAQs) or download them from our website for more details regarding preventative measures Spring Daze is taking to make your child's experience a fun, safe and memorable one.

PLEASE KEEP IN MIND

Spring Daze will do its best to ensure that safety protocols set up by the CDC and County Health Officer are followed to help facilitate an environment which reduces the risk of spread of COVID-19. However, the complete elimination of risk is not possible. Children must bring and wear their own masks.



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