

# CANNABIS ZONING CLEARANCE CHECKLIST



## Project Information

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Project Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

## APPLICATION SUBMITTAL REQUIREMENTS

### REQUIRED APPLICATION FORMS:

- [Universal Application Form](#)
- [Indemnification Form](#)
- [Disclosure Form](#)
- [Copyright Release Form](#)
- [Electronic Signature Disclosure Form](#)
- [Property Owner Consent Form](#) (in lieu of property owner signing Universal Application)
- Cannabis Zoning Clearance Checklist (Page 1 of this Form)

### REQUIRED PROJECT INFORMATION:

Indicate below each of the required documents or plan set components that have been prepared and submitted for this application. **See instructions on the following page for those requirements.**

#### **PROJECT DOCUMENTS:**

- Hours of Operation
- Neighborhood Context Map
- Parking Analysis
- Project Description Narrative
- Vicinity and Neighborhood Context Maps

#### **PROJECT PLAN SET COMPONENTS:**

- Elevations
- Floor Plans
- Site Plan

### REQUIRED FEES:

Use the City's online [Fee Schedule](#) to determine your project's required Application Fee(s).

## INSTRUCTIONS FOR APPLICATION REQUIREMENTS

ALL Required Project Information must comply with the City's Universal Digital File Standards.

**PROJECT DOCUMENTS** – All documents must reflect the [Cannabis Zoning Clearance Process Guide and Project Information Document](#). Use the [Document](#) to determine if you should include that document.

**PROJECT PLAN SET COMPONENTS** – All plans/sheets must reflect the [Cannabis Zoning Clearance Process Guide and Project Information Document](#). Use the [Document](#) to determine if you should include that plan set component.