



# **SUMMER DAZE WA-TAM INFORMATION LETTER**

**GREETINGS FROM THE SUMMER DAZE WA-TAM STAFF!** We look forward to 4 days of exploration, discovery, fun and excitement with your child. To help us make help make your child's camp week a special one, please read the following program information.

**BEFORE COMING TO CAMP:** Parents and participants must perform a self-conducted health screening by taking their temperature and ensuring that they do not have a fever of 100°F or higher. They must also ensure that they do not have symptoms that the CDC has indicated as COVID-19 related. If any of the below symptoms are present, **DO NOT** bring the participant to camp: unusual or new headache in last 24 hours, diarrhea, loss of taste or smell, tingling or numbness, coughing, fever, chills, throat, feeling achy, difficulty breathing, nausea or vomiting.

**SCHEDULE:** Monday - Thursday camp runs 8:30 am – 5pm. Please send a healthy sack lunch with plenty of extra snacks with your child each day because campers get lots of exercise while hiking, playing games and canoeing! We also request that you send a sturdy water bottle as we will not be using spigots for drinking at SUMMER DAZE.

**MONDAY MORNING CHECK-IN:** Drop-off for Summer Daze Camp & Care at Wa-tam will be in the upper parking lot in Howarth Park. Howarth Park is located on Summerfield Road between Montgomery and Sonoma Avenues. Please be prompt with all drop off/pick up times. On Monday, parents and participants park their vehicle, get their temperature taken and answer health screening questions, then check-in at the Director's Table by "Mr. Pipe" in the back-right corner of the upper parking lot (near the train tracks). You will be assigned to a group (A, B, C, or D) and proceed to meet with your groups staff who will collect important information. Please allow a few extra minutes on Monday morning to check-in as we need to administer our COVID screening, confirm emergency information, and your child's counselor will have a few questions to ask you directly. All groups will be adequately spaced to ensure social distancing and we are asking that all parents and participants wear face masks during check in.

**DROP-OFF, PICK-UP AND PARKING TUESDAY THROUGH THURSDAY:** Tuesday through Thursday check-in begins at 8:30am. On these days you will park near your child's group (staff will be holding signage, and cones will mark off a spot to pull in). Please remain in your vehicle until a staff member approaches you for your COVID screening. This will consist of a few questions and a touchless temperature check. Any other questions or comments should also occur at this time. After your COVID screening, your camper is free to join the rest of their group on Mr. Pipe.

**ACCOMODATION REQUEST:** If you or your child has a **special** need or accommodation request, please contact the Camp Coordinator at the Recreation Department (543-3428) at least one week prior to your camp session. Every effort will be made to reasonably accommodate your request. For early pick up, please coordinate with your child's counselor.

**LOST AND FOUND:** We ask that you label **everything** your child brings to camp with cloth name-tags, puffy paints, indelible ink, etc., including backpacks, sunscreen, lunch bags, etc. Please do not send anything valuable such as electronic games or cell phones to camp. There will be an on-site lost and found. If necessary, please see the Camp Director or Assistant Camp Director for assistance. Any items left over two weeks will be donated to a non-profit organization or thrown away.

**BEHAVIOR MANAGEMENT:** Our goal is to provide a safe and fun environment for every camper. We are committed to your child, and will do all that we can to help them have a good experience. We do reserve the right, however, to remove a child from the camp if their behavior becomes too disruptive. If your child has a potential behavior problem that we can assist with or should be aware of, please inform us at least one week in advance. Contact the Camp Coordinator at the Recreation Department (543-3428). It is also necessary to speak with your child's Camp Counselor when you check in on Monday morning. Please remind your child the importance of following all of the COVID protocols we have established.

## **Guidelines to Protect Participants, Staff and Parents:**

Children must bring and wear their own masks. We will have a maximum of 12 children per group (family members will be grouped together). Each group will be led by the same staff all week and will not intermingle with other groups or staff. Additionally, Summer Daze has chosen projects and games that can be implemented safely with COVID-19 precautions and sanitary measures firmly in place. We are closely following all CDC protocols and Sonoma County Health Orders to keep our staff and participants safe. These steps will create a lower risk environment for children, staff and parents. Please see our list of “Frequently Asked Questions” (FAQs) on this page for more details regarding preventative measures Summer Daze is taking to make your child’s experience a fun, safe and memorable one.

### **PLEASE KEEP IN MIND**

Summer Daze will do its best to insure that safety protocols set up by the CDC and County Health Officer are followed to help facilitate an environment which reduces the risk of spread of COVID19. However, the complete elimination of risk is not possible. Children must bring and wear their own masks.

**TAX ID NUMBER:** To write off your daycare expenses, please save your receipt and use the Santa Rosa Recreation & Parks Department Tax ID number: **#94-600428**.

**REFUND POLICY:** Please note our refund policy. A 25% cancellation fee will be charged if request is received less than 7 days prior to the start of camp. **No refunds will be issued after 7pm on the Thursday prior to camp.**

**TO BRING EVERYDAY:** Close-toed shoes (no sandals), labeled lunch, sweatshirt, sunscreen, and water bottle.

**QUESTIONS?** Contact Ryan Shepherd, Recreation Coordinator 707-543-3428 | [rshepherd@srcity.org](mailto:rshepherd@srcity.org)

The logo consists of the words "Parks", "Make", "Life", and "Better!" stacked vertically. "Parks" is in green, "Make" is in blue, "Life" is in orange, and "Better!" is in blue. The text is in a bold, sans-serif font.