

QUARTERLY STATUS REPORT

Fiscal Year 2018-2019
HCA Family Fund Program
(Community Action Partnership of Sonoma County)

Reporting is required as a condition of funding. The CITY will receive quarterly updates based on the information provided in this report (*and for HMIS participants as it compares to the HMIS reports*). Reports may be submitted electronically.

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Agency Name: Community Action Partnership of Sonoma County
Program Title: HCA Family Fund
Term: July 1, 2018 to June 30, 2019

Reporting Due Dates and Period (please check only one):

Report	Due Date	Report Period Covered
<input type="checkbox"/> 1 st Quarter Rpt:	Due October 10 th 2018	July 1, 2018– September 30, 2018
<input type="checkbox"/> 2 nd Quarter Rpt:	Due January 10 th 2019	July 1, 2018 – December 31, 2019
<input type="checkbox"/> 3 rd Quarter Rpt:	Due April 10 th 2019	July 1, 2018 – March 31, 2019
<input checked="" type="checkbox"/> 4 th Quarter Rpt:	Due July 10 th 2019	July 1, 2018 – June 30, 2019

1. Total Number of Unduplicated Participants Assisted (cumulative through report period and enter only numbers for only 1a OR 1b depending on your project):

1a. For projects serving only individuals **OR** families (households) enter the total number of unduplicated participants or families/households served (but not both):

232 Families (households)

1b. For projects serving **both** individuals (singles) AND family (households) enter the total number of participants (singles + all household members) served (enter one number only): **N/A**

2. Please include a brief narrative of 50 words or less on your program's progress:

During the fourth quarter, CAP Sonoma funded 42 households for rent/mortgage assistance and 13 households for security deposit. 31 out of the 31 clients who received rent assistance for the 3 month program, decreased their debt by at least 10%.

EXHIBIT C: QUARTERLY STATUS REPORT

3. **INCOME DETERMINATION:** complete the table below indicating the total number of HOUSEHOLDS assisted for the **QUARTER and CUMULATIVE TO DATE**. For each year in which ANY grant funds were expended, direct benefit data will be required for the entire year.

Number of Households Directly Assisted

	Total No. of Households Assisted	Below 30% (Extremely Low)	31% to 50% (Very Low)	51% to 80% (Low Income)	Over 80% (Non-low Moderate)
For the quarter	55	27	18	10	0
Cumulative to date	232	96	99	36	0

4. **RACE/ETHNICITY DETERMINATION;** The total number of households shown in the first column below should equal the number of households directly assisted in #3 above.

RACE/ETHNICITY DATA	<i>For the quarter</i>		<i>Cumulative to date</i>	
	<i>(Total) No. of households served</i>	<i>No. of Hispanic households*</i>	<i>(Total) No. of households served</i>	<i>No. of Hispanic households*</i>
White	17	0	76	0
Black or African American	1	0	6	0
Asian	0	0	3	0
Mexican/American Indian/Alaskan Native	22	22	107	107
Native Hawaiian/Other Pacific Islander	1	0	3	0
Mexican/American Indian or Alaska Native and Asian and White	12	12	26	26
Black/African American and White	0	0	3	0
Black/African American and White	2	1	4	1
Mexican American Indian/Alaska Native &	0	0	2	1
Other multi-racial	0	0	2	2
Total number assisted (must equal the total number of households in Q #1 and #3 above):	55	35	232	137
*this number should be equal to or less than the total # of households served				

EXHIBIT C: QUARTERLY STATUS REPORT

5. Performance Outcomes (**CUMULATIVE**):

Using the approved outcomes sheet included with your project's funding agreement Exhibit A, please complete the table below indicating the actual number of project participants who have achieved outcomes from July 1, 2018, through the reporting period.

Outcome Identifier	Project Quantitative Measure Text	Actual Outcomes Achieved from July 1, 2018 through this report period
1	180 households will receive housing/homeless prevention assistance: a) 100% of households (180) served will complete an intake with housing specialist. b) 100% will complete financial literacy workshops c) 33% of households (60) served will reduce their household debt by at least 10%. d) 75% of households (135) contacted will maintain or improve their housing through HCA assistance. e) 15% of households (15) served will exit homelessness through HCA assistance.	Number who achieved Outcome(s): Renter Households: # 177 Homeowner Households: # 0 a) <u> 232 </u> b) <u> 232 </u> c) <u> 124 or 53% </u> d) We contacted 135 random clients (rent/mortgage & deposit) who received assistance a year ago. We were able to contact 134 clients & 89 (66%) of them were still housed. e) <u> 16 </u> households exited homelessness through HCA assistance

6. Please complete the table below indicating the **CUMULATIVE** number of those assisted from July 1, 2018, through the reporting period.

City of Last Residence:	
Cloverdale	2
Cotati	1
Healdsburg	3
Petaluma	11
Rohnert Park	22
Santa Rosa	152
Sebastopol	10
Sonoma	9
Windsor	4
Unincorporated County	18

Date: 7/5/2019

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(type/print)

Title: Program Manager