



## Residential Parking Permits

Issuance of a residential parking permit does not guarantee or reserve to the permit holder an on-street parking space within the designated residential permit parking area.

A residential parking permit may only be issued to an applicant who is currently a resident of the property for which the permit is to be issued; and is the registered owner of the motor vehicle for which the permit is to be issued per City Code §11-44.080. Vehicles must to be registered at the residential address to be issued permits.

Permits of any type are not valid when displayed in a vehicle with expired registration tags.

### Residential Permits

Residential parking permits shall be issued by the Parking Division in accordance with requirements set forth in City Code §11-44.070. Each permit identifies the residential permit parking area for which it is issued.

Applicants for permits shall be required to present a valid California Driver's License, proof of residence within the area designated as a residential permit parking zone and proof of current registration for the vehicle for which application is made. Acceptable documents for proof of residence are: a copy of a lease agreement; title or escrow papers; a letter from the property owner verifying residence; or a utility bill addressed to the name and residence being requested. There is a \$20 processing fee per application. The \$20 fee applies to each permit if purchased or renewed separately. Blue and Brown Zone permits are valid from January 1 through December 31. Red, Orange, Yellow and Purple Zone permits are valid from July 1 through June 30.

The following general allowances are made for issuing permits, however the number of permits allowed per residence varies by area.

**Single Family Dwelling** - No more than three (3) permits shall be issued for each qualified dwelling unit.

**Condominium, Townhome or Apartment** - No more than one (1) permits shall be issued for each qualified dwelling unit.

**Temporary Operating Permit** - Permit may be issued to a vehicle with a Temporary Operating Permit issued by the Department of Motor Vehicles. The time limit on the temporary residential permit shall correspond with the expiration date on the Temporary Operating Permit. Only one (1) temporary permit will be issued to a vehicle unless the Department of Motor Vehicles issues an extension of the Temporary Operating Permit. The \$20 permit processing fee applies. A temporary operating permit can be converted to a residential permit when the car is registered for no additional fee.

No more than one permit shall be issued for each vehicle for which an application is made. The Chief Residential Permit Guidelines - Revised May 2018

Financial Officer may further limit the number of permits issued to a multifamily residential development which provides parking for its residents. The Director of Finance may issue rules and regulations governing the issuance and display of residential parking permits. (Ord. 2752 §2, 1989; Ord. 2713 §2)

## Short-Term Permits

A short-term residential permit may be issued to a vehicle that is currently registered and meets the requirement for Contractor, Short-Term Multi-Day Visitors, or One-Day Passes as described below. Short-term permits are issued to a specific vehicle and are non-transferrable. Vehicle must be operable. Issuance of short-term permits will be to the residential permit holder for the address making the request.

Residential permits will be verified prior to issuing the following permits.

**Contractor** - Permit may be issued to contractors who provide evidence that work (i.e. painting, remodeling, etc.) is being performed at the residence of a residential permit holder. A contractor permit may be issued for up to thirty (30) days at one time, as necessary to complete work. Permit should be vehicle specific, where possible, and indicate business name or "Contractor" to preclude resident use.

**Multi-Day Visitor** - Permit may be issued to a short-term multi-day visitor of a residential permit holder for a planned length of stay, not to exceed thirty (30) days. A license plate number is required and will be printed on the visitor permit and is not transferable.

**One-Day Passes** – Permits may be issued to visitors of current residential permit holders for special occasions. These one-day passes must be requested for a specific date and be requested at least two (2) business days in advance. Official passes will be issued by the Parking Division and need to be displayed in each vehicle.

## Guest Permits

A guest permit is a regular residential permit which may be issued to a resident either upon verification that no off-street parking exists or to accommodate a personal medical care provider. Approval by the Parking Operations Supervisor is required prior to issuing a guest permit. Guest permits are not vehicle specific, but are valid for use only in vehicles that are currently registered and operable. There is a limit of one (1) guest permit per residential address. An exception to this limit may be made if multiple care providers are required.

The resident must have a current residential permit before a guest permit may be issued, unless the resident is unable to drive or has no vehicle. There is a \$20 processing fee for Guest Permits, which are renewed on the same schedule as residential permits.

## Non-Resident Permits

A non-resident permit is a regular residential permit which may be issued to the non-resident owner of a property within a residential permit parking zone. The non-resident owner must complete a residential permit application, provide current vehicle registration and proof of property ownership, pay a \$20 processing fee, and is renewed annually on the same schedule that the residential permit would renew. Issuance of a non-resident permit may not cause an address to exceed the maximum residential permit allotment established for the residential zone.