



**MOBILEHOME RENT CONTROL – SANTA ROSA CITY CODE CHAPTER 6-66
ASSESSMENT OF ADMINISTRATIVE FEE - Fiscal Year 2019/2020**

The fee to administer the City of Santa Rosa Mobilehome Rent Control Ordinance is assessed to each mobilehome park owner according to the number of spaces in the park which are subject to rent control as of February 1st of each year. To determine the fee for your park for Fiscal Year 2019/2020, please complete the following information regarding the spaces in your park as of February 1, 2020.

Park Name: _____

- _____ Total number of spaces in your park (do not count “stick houses”)
- _____ Deduct number of spaces first constructed and rented after January 1, 1990
- _____ Deduct number of spaces rented to RVs or trailers
- _____ Deduct number of spaces that have park-owned mobilehomes in place
- _____ Deduct number of vacant mobilehome spaces (mobilehome or space is vacant)
- _____ Deduct number of spaces which are under a long-term lease of 13 months or more
- _____ **Total number of spaces on February 1, 2020 subject to rent control and the administrative fee. The first quarterly installment of the annual fee for these spaces will be due August 1, 2020.**

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT:

Signature _____ Date _____

Your Name and Title _____

Your Contact Information:

Company _____

Mailing Address _____

Phone _____ Fax _____

E-mail Address _____

Please e-mail a copy of your completed form by February 10, 2020, to:

Nancy Manchester, Program Specialist
nmanchester@srcity.org