

# SPRING CAMP 2019 PARENT LETTER

## **Greetings from the Camp Wa-Tam Spring Camp Staff!!!**

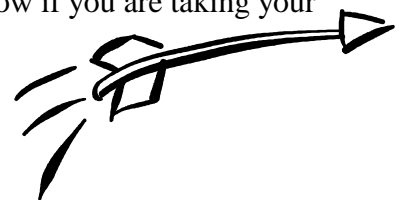
We look forward to a week of exploration, discovery, fun and excitement with your child. To help us make help make your child's camp week a special one, please read the following program information. Spring Camp is held in Howarth Park which is located on Summerfield Road between Montgomery and Sonoma Avenues. Due to the popularity of Howarth Park, we understand that parking can sometimes be difficult. Please allow for extra time to drop off and pick up your child. ***When picking up and dropping off your child, please find an open designated parking space and then check your child in/out in person. You are required to CHECK-IN your child, in person, all week. You are required to CHECK-OUT your child, in person, every day. Please plan ahead, give yourself plenty of time, and be patient with our staff and the limited parking conditions. Please Note: We will not check in/out any participants who are illegally parked.***

**SCHEDULE:** Monday through Friday, runs 8:00am-3:00pm. Please send a healthy sack lunch each day with your child to keep them fueled for an active schedule. Wednesday we will be heading to Rebounderz for an afternoon of bouncing and fun!! Please complete the enclosed waiver and bring it with you for Monday registration. **REMINDER: ALL CAMPERS NEED TO WEAR SOCKS FOR THE FIELD TRIP ON TUESDAY! IF A WAIVER IS NOT INCLUDED IN THIS CORRESPONDENCE, IT WILL BE PROVIDED ON MONDAY, THE FIRST DAY OF CAMP.** Thursday, we will enjoy regular camp activities as well as stories from the always fabulous: Georgia Churchill! Friday we will be having a camp barbecue and lunch is provided!

**MONDAY MORNING CHECK-IN:** Please allow a few extra minutes on Monday morning to check in your child. Monday is the only day this is necessary. We need to set your child up with her/his assigned group, confirm emergency information and your child's counselor will have a few questions to ask you directly. Check-in on Tuesday- Friday begins at 8:00am. A camp photo (8x10 color) can be ordered during this time for \$5. The photo will be sent home with your child Friday morning. Please make checks payable to **SRRP**.

**EXTENDED HOURS:** For those parents who prefer longer hours, we offer Extended Hours 3:00 - 5:15pm Monday through Friday. There is an additional fee of \$50 for this service. You must sign up **prior** to the first day of camp for this service. *If you plan to pick your child up before this time, please make prior arrangements with the Camp Director and your child's counselor. You may also contact the Extended Hours Director on the camp cell at 888-5267.*

**AFTERNOON THEATER:** You are invited to our Afternoon Theater on Friday 1:30pm - 2:15pm. This performance gives the children a creative opportunity to show their parents and friends what they have been doing during the week as they take part in skits and sing songs. Please wait for us by "Mr. Pipe" in the parking lot until a staff member arrives with campers to escort you up the hill for the show. The children love to walk down the hill and "escort" you to the program. The program lasts approximately 45 minutes. If you bring younger brothers or sisters to the program, please keep them on your laps, while the program is in progress. You may also check them into our free childcare program at the stone tables. After the program, the campers have time to give you a tour of the camp and introduce you to the staff. Children are not allowed to leave the camp area unless the Camp Counselor has been notified, so please let him/her know if you are taking your child home with you.



**REQUEST A FRIEND:** You may request to be grouped with one friend, however, in order for requests to be considered **BOTH campers must request one another. We will do our best to accommodate one request, but we cannot guarantee it. We can only honor requests that have been made in advance.** We do ask that the children be of similar ages (within a year of each other). If you would like to make a request after you have registered your child, call 543-3282 at least a week in advance, and we will add this information to your child's enrollment form.

**LOST AND FOUND:** We ask that you label everything your child brings to camp with cloth name-tags, puffy paints, indelible ink- including backpacks, duffle bags, towels, sunscreen, lunch bags, etc. There will be an on-site lost and found. If necessary, please see the Camp Director or Assistant Camp Director for assistance. Any items left over two weeks will be donated to a non-profit organization or thrown away.

**THINGS TO BRING:** Everyday, campers should wear sturdy tennis shoes (please no open-toe shoes!) and bring along a sweatshirt or sweater. Also, a sack lunch should be brought everyday, except for Friday when we have our barbecue. Please do not send anything valuable such as electronic games or IPODS, MP3 Players or cell phones to camp. On Tuesday, campers need to make sure they have turned in their liability release and are wearing socks for our afternoon of jumping at PUMP IT UP! Please be sure to apply sunscreen to your child **PRIOR** to drop off at camp as our activities primarily take place outdoors.

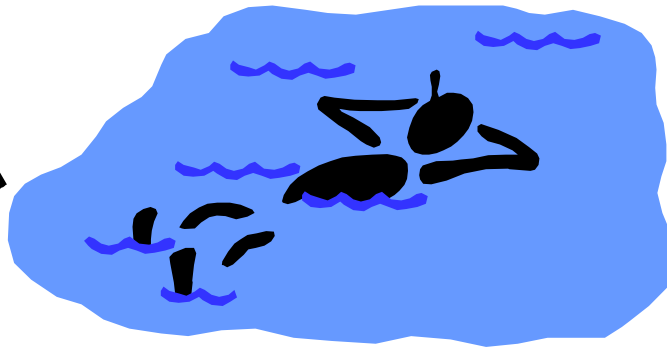
**RAINY DAY:** If the unfortunate happens and it decides to rain during Spring Camp, we will conduct camp under the gazebo in Howarth Park or in case of heavy rain, at Slater Middle School. We will do our best to inform you of where camp will be held in the event inclement weather. Please check your email or the SRRP webpage for updates. Dress your children warmly with rain gear. In extremely bad weather, camp may be cancelled. If you are uncertain of what to do, call 328-3107 for further instructions.

**BEHAVIOR MANAGEMENT:** Our goal is to provide a safe and fun environment for every camper. We are committed to your child, and will do all that we can to help them have a good experience. We do reserve the right, however, to remove a child from the camp if their behavior becomes too disruptive. If your child has a potential behavior problem that we can assist with or should be aware of, please inform us at least one week in advance. Contact the Camp Coordinator at 543-3428. It is also necessary to speak with your child's Camp Counselor when you check in on Monday morning.

**PHOTOS:** Staff reserves the right to photograph activities and program participants for potential promotional use. All photos will remain the property of *Recreation & Parks* and may be used for publicity or promotional purposes only. If anyone in your family should not be photographed, contact the Camp Coordinator at 543-3428.

**TAX ID NUMBER:** To write off your daycare expenses, please save your receipt and use the Santa Rosa Recreation & Parks Department Tax ID number: **#94-6000428.**

**REFUND POLICY:** Please note our refund policy. A 25% cancellation fee will be charged if request is received less than 7 days prior to the start of camp. **No refunds will be issued after 7pm on the Thursday prior to camp.**



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