ROLL CALL

Present (6) Chairman Dowd, Vice Chair Gale, Board Members Carney, Lowry, Meechan (arrived at 1:55 p.m.) and Swinth

Absent (1) Board Member Galvin

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made.

STUDY SESSION

3.1 UTILITIES DEPARTMENT EMERGENCY OPERATIONS

Mark Powell, Deputy Director Local Operations and Chris Badger, Safety and Training Coordinator gave the staff presentation and provided an overview of the Utilities Department Emergency Operation Center and its plans and procedures to respond to emergency situations. No action was taken by the Board.

3.2 OVERVIEW OF LAGUNA TREATMENT PLANT INTEGRATED ENERGY AUDIT

Dell Tredinnick, Utilities Project Manager and Joe Horak, PG & E gave the staff presentation and reviewed the audit findings that were completed by BASE Energy, Inc on the energy using components of the Laguna Treatment Plant. The Board requested that staff work with PG & E to share the findings with the City Council and the community.

MINUTES APPROVAL

Board Member Lowry moved approval of the minutes for August 16, 2012. The motion was seconded by Board Member Swinth and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

The Board adjourned for a brief recess and reconvened at 3:12 p.m.

STAFF BRIEFINGS

5.1 SPANISH LANGUAGE COMMUNITY EDUCATION PROJECT ON THE SEWAGE TREATMENT PROCESS AND WATER USE ISSUES

Denise Cadman, Natural Resource Specialist provided and overview of joint project between the City of Santa Rosa Utilities Department and the Santa Rosa Junior College (SRJC) Life Sciences Department and the SRJC MESA (Math Engineering and Science Achievement) to provide Spanish language community education on the sewage treatment process and water use issues. She discussed the program and the potential for continuing it into the future.

CONSENT ITEMS

6.1 CONTRACT AWARD – KING STREET SEWER, WATER AND STORM DRAIN IMPROVEMENTS – PHASE 1

MOTION:

Vice Chair Gale moved a motion to award a construction contract in the total amount of $1,664,761.35 to the lowest responsive bidder, Team Ghilotti, Inc. of Petaluma, CA, for King Street Sewer, Water and Storm Drain Improvements – Phase 1 and approve a construction contingency of 15 percent. The motion was seconded by Board Member Meechan and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

6.2 CONTRACT AWARD – WEST COLLEGE UTILITIES FACILITY (UFO) – BUILDING “O” SOLAR PHOTOVOLTAIC INSTALLATION

Board Member Lowry moved a motion to remove item 6.2 from the Consent calendar. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

Board Member Lowry asked for and received clarification on the analysis of the proposed payback and reduction of green house gases in relation to the overall cost of the project. 

MOTION:

Board Member Swinth moved to approve
Resolution No. 1032 entitled “Resolution of the Board of Public Utilities of the City of Santa Rosa Rejecting the Bid from West Coast Solar Energy of Rohnert Park, California as Non-Responsive, and Awarding Contract No. C01637 to Solar United Network, Inc., DBA Sunworks of Roseville, California for West College Utilities Facility (UFO) – Building “O” Solar Photovoltaic Installation”. The motion was seconded by Board Member Carney and carried unanimously. AYES (6) NO (0) ABSENT (1) Galvin ABSTAIN (0)

13. DIRECTORS REPORT
Miles Ferris, Director of Utilities reported on a recent meeting with the new director of the Regional Board to discuss the Nutrient Offset Program; updated the Board on new legislation regarding the suspension of the Brown Act; the recent memo from Linda Reed regarding rate revenue; and announced that smoke testing of the entire sewer system had been completed.

14. ADJOURNMENT OF MEETING
At 4:15 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, October 4, 2012 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.