1:31 p.m. City Council Chamber

ROLL CALL

Present (5) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Dowd and Holt

Absent (1) Board Member Steffensen

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Chairman Galvin stated that he would be abstaining from the approval of the minutes for September 18, 2014 because he was absent from the meeting.

STUDY SESSION - NONE

MINUTES APPROVAL

Board Member Holt moved to approve the minutes from September 18, 2014. The motion was seconded by Vice Chair Kaun.

AYES (4) NO (0) ABSENT (1) Steffensen ABSTAIN (1) Galvin VACANT (1)

STAFF BRIEFINGS

5.1 OVERVIEW OF THE LAGUNA ENVIRONMENTAL LABORATORY

BACKGROUND: Laguna Environmental Laboratory staff will give a presentation on the functions performed by the Laboratory and its daily operations. The presentation will also address the Laboratory services to other City departments and how the Laboratory supports these departments. The Board may discuss this item and give direction to staff.

PRESENTER(S): Melanie Lam-White, Laboratory Analyst and Mark Shipman, Principal Laboratory Analyst

6.1 SOLE SOURCE CONTRACT SPECIFICATION FOR HENRY PRATT PRODUCTS FOR THE LAGUNA TREATMENT PLANT FILTER VALVE ACTUATORS AND VALVE REFURBISHMENT PROJECT

STAFF BRIEFINGS

6.2 CONTRACT EXTENSION - DISPOSAL OF BIOSOLIDS TO THE LOCAL LANDFILL

BACKGROUND: Board Member Arnone requested clarification on the figures associated with the increase in price for the contract. No representative was present from the Purchasing Department to respond. Staff requested that the item be deferred until the November 20, 2014 meeting so that additional information could be provided to the Board.

PRESENTER(S): Board Member Arnone

6.3 INCREASE CONTRACT CONTINGENCY – FARMERS LANE WELL WATER FLUSHING MAIN

CONSENT ITEMS

MOTION:

Board Member Arnone moved a motion to approve Resolution No. 1078 entitled “Resolution of the Board of Public Utilities Approving a Sole Source Contract Specification for Henry Pratt Products for the Laguna Treatment Plant Filter Valve Actuators and Valve Refurbishment Project”. The motion was seconded by Board Member Dowd and carried unanimously. AYES (5) NO (0) ABSENT (1) Steffensen ABSTAIN (0) VACANT (1)

MOTION:

Board Member Arnone moved a motion to approve an increase in contingency for Contract Number C01933, Farmers Lane Well Flushing Main Project, increasing the contract amount by $123,268.00 to a total of $862,876.00. The motion was seconded by

BOARD OF PUBLIC UTILITIES – NOVEMBER 6, 2014
Board Member Holt and carried unanimously.
AYES (5) NO (0) ABSENT (1) Steffensen
ABSTAIN (0) VACANT (1)

6.4 WAIVER OF COMPETITIVE BIDDING
AND SOLE SOURCE AWARD -
ULTRAVIOLET SYSTEM PARTS

MOTION: Board Member Arnone moved to
approve Resolution No. 1079 entitled
“Resolution of the Board of Public Utilities
Waiving Competitive Bidding and Authorizing
the Award of a Sole Source Blanket Purchase
Order for Ultraviolet Disinfection System Parts
to DC Frost Associates, Inc., Walnut Creek,
California and Amending the Current Blanket
Purchase Order”. The motion was seconded
by Board Member Holt and carried
unanimously. AYES (5) NO (0) ABSENT (1)
Steffensen ABSTAIN (0) VACANT (1)

REPORT ITEMS

7.1 REPORT - WATER SUPPLY UPDATE

BACKGROUND: Staff will update the Board
on water supply issues. The Board may
discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy
Director Water and Engineering Resources
and Mike Prinz, Deputy Director Subregional
Operations

8. PUBLIC COMMENTS ON NON-AGENDA
MATTERS - NONE

David Guhin, Director of Utilities indicated he
had additional information regarding item 6.2
for the Board’s consideration and discussed
the discrepancies in the contract amounts.
The Board declined to defer the item to a
future agenda and recommended approval of
the contract extension.

6.2 CONTRACT EXTENSION - DISPOSAL
OF BIOSOLIDS TO THE LOCAL LANDFILL

MOTION:

Board Member Arnone moved a motion to
approve the First Amendment to General
Services Agreement Number F000465 with
Redwood Landfill, Inc. of Novato, California

for a one year contract extension with a
7.68% increase for the disposal of wastewater
treatment biosolids in the amount of
$155,400. Funds required for this operational
expense have been allocated in the fiscal year
2014-15 fiscal year budgets of the Utilities
Department from various charge numbers.
The motion was seconded by Vice Chair Kaun
and carried unanimously. AYES (5) NO (0)
ABSENT (1) Steffensen ABSTAIN (0)
VACANT (1)

9. REFERRALS

10. WRITTEN COMMUNICATION (AND
POSSIBLE BOARD DISCUSSION/ ACTION)

10.1 Memo dated November 6, 2014 from
David Guhin, Director of Utilities re: Minor
Contract Award – C01672 Laguna Treatment
Plant Belt Press Building Reroof and HVAC
Improvements; included in packet

10.1 Memo dated November 6, 2014 from
David Guhin, Director of Utilities re: Minor
Contract Award – C01672 Laguna Treatment
Plant Belt Press Building Reroof and HVAC
Improvements; included in packet

11. SUBCOMMITTEE REPORTS - NONE

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

David Guhin, Director of Utilities discussed
the email sent to the Board regarding the
Ocean View Project that is part of the Nutrient
Offset Program; he then reported on recent
activities of the Water Use Efficiency team
and the effectiveness of messaging to
customers; he further noted that the Board
received reusable bags from the City’s
Community Engagement Program and the
Sonoma County Waste Management in
support of the County’s ban on single use
plastic bags; and he concluded by expressing
his appreciation for the Board’s help
and support in keeping operations going through
the approval of the various contracts on
today’s agenda.
14. ADJOURNMENT OF MEETING

At 2:23 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, November 20, 2014 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

____________________________
Dan Galvin

____________________________
Gina Perez