ROLL CALL

Present (1) Chairman Galvin, Vice Chair Kaun, Board Members Arnone, Holt and Steffensen

Absent (1) Board Member Dowd

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Chairman Galvin stated that he would be abstaining from the approval of the minutes for September 4, 2014 because he was absent from the meeting.

STUDY SESSION - NONE

MINUTES APPROVAL

Board Member Holt moved to approve the minutes from September 4, 2014. The motion was seconded by Vice Chair Kaun. AYES (4) NO (0) ABSENT (1) Dowd ABSTAIN (1) Galvin VACANT (1)

David Guhin, Director of Utilities requested that the agenda be reordered and moved item 13 forward on the agenda.

13. DIRECTORS REPORT

Mark Powell, Deputy Director Local Operations gave a brief presentation on the history of the Utilities Department and acknowledged Jim Montenegro for his 38 years of service to the City, the department and the community.

5. STAFF BRIEFINGS

5.1 ENVIRONMENTAL COMPLIANCE OVERVIEW

BACKGROUND: In order to protect the sanitary sewer system, public health and water quality, the Environmental Compliance Section implements a source control program in the Subregional Water Reclamation System. This presentation will show examples of the commercial and industrial user groups that are monitored by Environmental

5.2 QUARTERLY REPORT ON CAPITAL IMPROVEMENT PROGRAM PROJECTS

BACKGROUND: Staff will provide an update on Capital Improvement Program (CIP) projects. The briefing will summarize expenditures, fund transfers and carryover from April to June 2014 and will provide updates on major projects and coming attractions. CIP projects provide the infrastructure that is critical to the economic vitality and quality of life in Santa Rosa. The Board may discuss this item and give direction to staff.

5.3 REPORT ON THE 2014 WATER AND SEWER MASTER PLAN UPDATES

BACKGROUND: The Water and Sewer Master Plan Updates provide the City with the tools and insight required to address important water supply and collection system planning and associated funding issues. These comprehensive Master Plans provide the City with the appropriate vehicle to develop, plan and implement strategies to serve existing customers and future planned growth in an efficient and cost-effective manner. The Board may discuss this item and give direction to staff.

CONSENT ITEMS - NONE

REPORT ITEMS

7.1 REPORT - WATER SUPPLY UPDATE
BACKGROUND: Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

PRESENTER(S): Jennifer Burke, Deputy Director Water and Engineering Resources and Mike Prinz, Deputy Director Subregional Operations

Brenda Adelman, Russian River Watershed Protection Committee spoke about current water sales data for the contractors from the Water Agency and its impacts on the Russian River for the fish and recreational use.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS – NONE

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION)

10.1 Memo dated October 16, 2014 from David Guhin, Director of Utilities re: Quarterly Capital Improvement Program Projects Update: April – June 2014; included in packet

11. SUBCOMMITTEE REPORTS - NONE

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

David Guhin, Director of Utilities thanked the Board for acknowledging Mr. Montenegro for his service earlier in the meeting; he further reported that drills will be conducted for the City’s Emergency Operation Center, Department Operation Center and Subregional Operation Center; he briefly discussed the upcoming Great Shakeout Event; and finally, reported that representatives from Napa will be attending the next Water Advisory Committee to discuss what they learned through the recent earthquake.

14. ADJOURNMENT OF MEETING

At 2:47 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, November 20, 2014 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.