1:30 p.m. Mayor’s Conference Room

ROLL CALL

Present (7) Chairman Dowd, Vice Chairman Lowe (arrived at 1:35 p.m.), Board Members Downey, Galvin, Holt, Lindsay and Swinth

STATEMENTS OF ABSTENTION BY BOARD MEMBERS - NONE

STUDY SESSION

3.1 OVERVIEW OF PROPOSED REVISION TO TITLE 15 OF SANTA ROSA CITY CODE - SEWERS

The presentation was provided by Lynn Small, Deputy Director Environmental Services, MJ Oliveri, Interim Professional and Martin St. George, Environmental Compliance Supervisor. The presenters provided the Board with a detailed review of the proposed sewer code revisions including updates from the EPA’s “Streamlining for General Pretreatment Regulations for Existing and New Sources of Pollution” Rule, State Water Resources Control Board Order No. 2006-0003 “Statewide General Waste Discharge Requirements for Sanitary Sewer Systems”, and RWQCB pretreatment compliance audit findings. Staff further noted that the code had been given a general reorganization towards making the documents user friendly, easier for inclusion in Subregional partners’ code revision, a mercury source control program, and a residential sanitary sewer lateral program. The Board requested that the code also include language for the implementation of a private lateral help program and asked for additional information about what criteria other agencies are using to determine when private lateral inspections should occur, specifically on remodels.

Adjourn study session and reconvene to open session in City Council Chamber at approximately 2:37 pm.

MINUTES APPROVAL

Board Member Swinth moved approval of the minutes of August 7, 2008 as corrected. The motion was seconded by Board Member Lindsay and carried unanimously. AYES (4) NO (0) ABSENT (0) ABSTAIN (3) Lowe, Downey and Galvin

STAFF BRIEFINGS

5.1 UTILITIES GENERAL CONSTRUCTION REVIEW

Greg D’Ambrogi, Utility System Supervisor gave the staff briefing and provided a live tour of the City of Santa Rosas’ SharePoint Intranet site for General Construction. A newsletter highlighting the crew operations, core duties, equipment and asset management tools and programs was presented. Mr. D’Ambrogi then showed photos of a new technique being used in the field called the Sewer Lateral Pipe Bursting System.

CONSENT ITEMS

6.1 BID AWARD – HEWETT, MADISON, POLK AND TROWBRIDGE SEWER AND WATER MAIN REPLACEMENT

MOTION:

Vice Chairman Lowe moved a motion to award a construction contract in the total amount of $632,251.00 to the lowest responsive bidder, Argonaut Constructors of Santa Rosa, CA, for Hewett, Madison, Polk and Trowbridge Sewer and Water Main Replacement and approve a construction contingency of 15 percent. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.2 BID AWARD – MONTECITO AVENUE WATER MAIN REPLACEMENT – CHANATE TO MANZANITA

MOTION:

Vice Chairman Lowe moved a motion to award a construction contract in the total amount of $447,894.00 to the lowest responsive bidder, TerraCon Pipelines, Inc. of Healdsburg, CA, for Montecito Avenue Water Main Replacement – Chanate to Manzanita and approve a construction contingency of 15 percent. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)
percent. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.3 BID AWARD – RECONDITION ELEVEN 1,000 HP ELECTRIC MOTORS AT THE GEYSERS RECHARGE PROJECT PUMP STATION

MOTION:

Vice Chairman Lowe moved a motion to award a purchase order to Koffler Electrical Mechanical Apparatus Repair, Inc., San Leandro, California, for reconditioning eleven 1,000 horse power electric motors in the total amount of $105,828. The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

Vice Chairman Lowe requested a report comparing project bid award amounts versus completed project amounts. Glen Wright, Deputy Director Water Resources responded that this information is available and will be prepared for a future meeting.

REPORT ITEMS

7.1 REPORT – BID AWARD – PARSONS DRIVE AND TERRACE WAY PRIVATE SEWER LATERAL REPLACEMENTS

David Guhin, Supervising Engineer gave a brief review of the Parsons Terrace neighborhood Inflow and Infiltration (I & I) Study which began in 2004. Danielle DuGre`, Associate Civil Engineer explained that the project is being used to determine conveyance and storage needs during wet weather events; identify potential private lateral replacement program options; and provide updated I & I information to the Incremental Recycled Water Program. She then identified the various sources of I & I within the sewer system. An overview of the project to date was provided as well as the preliminary results of Phase II during both dry and wet weather flows. Phase III of the project includes the replacement of the private sewer laterals for all 58 residences from the property line to the edge of the house foundation. Sewer flows for the neighborhood will continue to be monitored and the results will be studied to quantify the impact and benefit of each construction phase of the project.

MOTION:

Vice Chairman Lowe moved a motion to award a construction contract in the total amount of $248,000.00 to the lowest responsive bidder, K.J. Woods Construction of San Francisco, CA, for Parsons Drive and Terrace Way Private Sewer Lateral Replacements and approve a construction contingency of 15 percent. The motion was seconded by Board Member Lindsay and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

7.2 WATER SUPPLY UPDATE

Glen Wright reported on the memo submitted to Council and the Board regarding Summer Water Use. The memo included July usage which was 3.45% less than July of last year. He further reported that Lake Sonoma is 86.5% full and Lake Mendocino is 62.2% full. The fall salmon counting period will begin shortly and updates on the status will be provided at each meeting. Mr. Wright then reported that Santa Rosa purchased 2,863 acre feet in July 2007 and 2,421 acre feet in July of 2008. The Farmers Lane wells were implemented in mid July in 2007 while this year, the wells have been used the entire month of July. Board Member Lindsay asked that staff provide usage figures for the other water contractors as well.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Brenda Adelman, Russian River Watershed Protection Committee congratulated the Board on their water savings and I & I implementation and suggested that these items could save money by eliminating the need for a discharge project. She spoke about the Place to Play project and asked if the site and pond are being used for their intended purposes.

Chairman Dowd responded that the discharge project schedule will continue as planned. The Place to Play project is a Parks and Recreation project and questions should be
directed to them. Mr. Wright responded that a bid had been recently awarded to complete the irrigation and landscape at the site.

9. REFERRALS

10. WRITTEN COMMUNICATION (And Possible Board Action)

11. SUBCOMMITTEE REPORTS - NONE

12. BOARD MEMBER REPORTS

Vice Chairman Lowe announced that he and his wife Jamie welcomed their first son, Robert, 12 days ago. He thanked the Board and staff for the wonderful card. Board Member Downey thanked the Board for the card sent his wife for her recent back surgery and reported that she is doing well.

13. DIRECTORS REPORT

Mr. Wright stated that there was nothing to report.

14. ADJOURNMENT OF MEETING

At 3:25 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, September 4, 2008 at approximately 1:30 p.m. in the Council Chamber, City Hall, 100 Santa Rosa Avenue, Santa Rosa.

Richard Dowd

Gina Perez