ROLL CALL

Present (7) Chairman Dowd, Vice Chair Gale, Board Members Carney, Galvin, Lowry, Meechan and Swinth

STATEMENTS OF ABSTENTION BY BOARD MEMBERS

Vice Chair Gale stated that he would be abstaining from the approval of the minutes of August 2, 2012 because he was absent from the meeting.

MOTION:

Board Member Swinth moved a motion to reorganize the agenda and move item 7.2 in front of 7.1. The motion was seconded by Board Member Lowry and carried unanimously.

STUDY SESSION

3.1 REMODEL MSCS TO RELOCATE CIP TEAMS FROM LEASED SPACE TO CITY-OWNED SPACE

Colleen Ferguson, Deputy Director Engineering Services provided the staff presentation. The Municipal Services Center South (MSCS) will be remodeled to relocate Capital Improvement Program teams from leased space at 141 Stony Circle to City-owned MSCS. As directed by the Board during the June 21 Study Session, staff met with an ad-hoc committee of the Board on July 22 to discuss project and funding details. Ms. Ferguson provided updated information and analysis regarding the remodel and relocation. The Board expressed support for the project moving forward as presented.

3.2 REVIEW OF UTILITIES ACCELERATED METER REPLACEMENT PROGRAM

Mark Powell, Deputy Director Utility Operations along with other members of the Utilities Department and Utility Billing gave the staff presentation and reviewed the history of water meters, current methods of monthly meter read collections and existing technology prior to the blanket purchase order increase and extension. The Board expressed support for the program moving forward as presented by staff.

Adjourn Study Session and reconvene to open session in Utilities Field Operations Building Rooms A & F at approximately 2:30 pm.

MINUTES APPROVAL

Board Member Swinth moved approval of the minutes for August 2, 2012. The motion was seconded by Board Member Lowry and carried unanimously. AYES (6) NO (0) ABSENT (0) ABSTAIN (1) Gale

STAFF BRIEFINGS - NONE

CONSENT ITEMS

MOTION:

Board Member Carney moved a motion to pull item 6.1 from the Consent calendar. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

6.1 CONTRACT AWARD – ASTON AVENUE SEWER AND WATER IMPROVEMENTS

Board Member Carney asked for and received clarification on the cost / benefit analysis for selecting the project. He also requested that in the future, staff provide additional analysis that supports the necessity of a specific project.

MOTION:

Board Member Lowry moved a motion to award a construction contract in the total amount of $257,162.00 to the lowest responsive bidder, Terracon Pipelines, Inc. of Healdsburg, California, for Range Avenue Water Main Installation – Russell to Piner and approve a construction contingency of 15 percent. The motion was seconded by Vice Chair Gale and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)
6.2 WAIVER OF COMPETITIVE BIDDING AND SOLE SOURCE AWARD – REMOTE AND STANDARD READ-TYPE WATER METERS, PARTS, AND ANTENNAS AND APPROVAL OF ADDITIONAL FUNDS FOR CURRENT BLANKET PURCHASE ORDER

MOTION:

Board Member Galvin moved to approve Resolution No. 1030 entitled “Resolution of the Board of Public Utilities Waiving Competitive Bidding and Authorizing a Sole Source Blanket Purchase Order for Remote and Standard-Read Water Meters, Parts, and Antennas, and Approving Additional Funds for Current Blanket Purchase Order to Sensus Metering Systems, Pittsburg, Pennsylvania.” The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

REPORT ITEMS

7.2 APPROVAL OF COOPERATIVE FUNDING AGREEMENT WITH SONOMA MARIN AREA RAIL TRANSIT DISTRICT (DISTRICT) FOR DESIGN AND CONSTRUCTION OF WATER AND SEWER MAIN IMPROVEMENTS AT VARIOUS STREET RAILROAD CROSSINGS (PROJECT IDENTIFICATION NUMBER 1747)

Steve Allen, Supervising Engineer gave the staff presentation. Mr. Allen requested that no action be taken at this time, because the contract documents have not been finalized. The item will be brought back to the Board for review and approval at a future date.

7.1 REQUEST FOR AUTHORIZATION TO SUBMIT A CO-APPLICATION WITH THE LAGUNA DE SANTA ROSA FOUNDATION FOR A SONOMA COUNTY AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT GRANT FOR RIPARIAN HABITAT RESTORATION ON IRWIN CREEK

Denise Cadman, Natural Resource Specialist gave the staff presentation.

MOTION:

Vice Chair Gale moved to approve Resolution No. 1031 entitled “Resolution of the Board of Public Utilities of Santa Rosa Authorizing the Co-Application with the Laguna de Santa Rosa Foundation for a Sonoma County Agricultural Preservation and Open Space District Matching Funds Grant for Riparian Habitat Restoration on Irwin Creek.” The motion was seconded by Board Member Swinth and carried unanimously. AYES (7) NO (0) ABSENT (0) ABSTAIN (0)

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS - NONE

9. REFERRALS - NONE

10. WRITTEN COMMUNICATION (And Possible Board Action)

10.1 Memo from Miles Ferris, Director of Utilities re: Increase in Minor Construction Contract Threshold to $270,000; included in packet.

11. SUBCOMMITTEE REPORTS - NONE

12. BOARD MEMBER REPORTS - NONE

13. DIRECTORS REPORT

Miles Ferris, Director of Utilities announced that he will be retiring effective 12/12/12 after 27 years as the Utilities Department Director. Mr. Ferris reported that, to date, nearly 14 tons of pharmaceuticals had been collected through the Safe Medicine Disposal Program. He further reported on the status of the NPDES Permit approval process with the Regional Board; discussed the Nutrient Offset Program; and reported that a dead crow which tested positive for West Nile Virus had been found at the Laguna Treatment Plant.
14. ADJOURNMENT OF MEETING

At 3:23 p.m. the meeting was adjourned. The next regular meeting of the Board of Public Utilities will be held on Thursday, September 6, 2012 at approximately 1:30 p.m. in the Utilities Field Operations Building, 35 Stony Point Rd., Santa Rosa.

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Richard Dowd

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Gina Perez